

**TOWN OF NORTHFIELD
BOARD OF SELECTMEN
Minutes of March 24, 2008**

- I. **ROLL CALL:** Chair Roger LeClair, Selectmen Melvin Adams, Kenneth Johnson, Charles Morse (absent), and Gregory Sanders (absent). Also present were Superintendent of Public Works William C. Lyon (Acting Town Manager), Clerk Samantha Baraw, Arlington Supplee, and Kathleen Lott (*Northfield News & Transcript*).

Chair LeClair called the meeting to order at 7:00 p.m.

II. **APPROVAL OF MINUTES**

- a. **March 10, 2008 (Regular Meeting).** Motion by Selectman Johnson, seconded by Selectman Adams, to approve the minutes. **Motion passed 3-0-0.**

III. **APPROVAL OF BILLS**

- a. **Warrant #19-08.** Motion by Selectman Johnson, seconded by Selectman Adams, to approve Warrant #19-08 in the amount of \$41,060.32. **Motion passed 3-0-0.**

IV. **PUBLIC PARTICIPATION:** None.

V. **MANAGER'S REPORT**

- a. **Status Reports: Various Projects**
1. **Weatherization improvements.** The Highway crews were able to push back snow banks recently because of the wonderful weather!
 2. **Old Teen Center.** The building (next to the Northfield Fire Station) is ready to be demolished. The proposed Police Station would be built on this site.

VI. **SELECTBOARD**

- a. **2008 Liquor License Renewals**
1. **Depot Square Pizzeria.** Motion by Selectman Adams, seconded by Selectman Johnson, to approve the license. **Motion passed 3-0-0.**
 2. **Falls General Store.** Motion by Selectman Johnson, seconded by Selectman Adams, to approve the license. **Motion passed 3-0-0.**
 3. **South Village Mobil.** Motion by Selectman Adams, seconded by Selectman Johnson, to approve the license. **Motion passed 3-0-0.**
- b. **Executive Summary: CVPS Line Extension Request.** Motion by Selectman Johnson, seconded by Selectman Adams, to approve the request. **Motion passed 3-0-0.**
- c. **DPS Report: Northfield Police Station (52 East Street):** There was no discussion.
- d. **Northfield Conservation Commission Appointments.** The Northfield Conservation Cooperative has made recommendations to fill the positions on the new Northfield Conservation Commission. Although the normal term on the Commission is four (4) years, some appointees have agreed to serve abbreviated terms so that appointments will be staggered in the future. Motion by Selectman Adams, seconded by Selectman Johnson, to appoint Patricia Coppolino and Pam Knox for four (4) years, Matt Krebs and Leslie Matthews for three (3) years, Russ Barrett and Don Wallace for two (2) years, and Larry Garland for one (1) year. **Motion passed 3-0-0.**
- e. **Town Service Officer Appointment.** Motion by Selectman Johnson, seconded by Selectman Adams, to appoint Mark Podgwaite as the Town Service Officer. **Motion passed 3-0-0.**

- f. **CVRPC Representative (and Alternate) Appointment.** Motion by Selectman Adams, seconded by Selectman Johnson, to appoint Arlington Supplee as Northfield's Representative to the Central Vermont Regional Planning Commission (CVRPC), with Steve Fitzhugh as the Alternate representative, and authorize the Chair to sign the official appointment form when it comes in. **Motion passed 3-0-0.**
 - g. **Other Town Officials Appointments (Planning Commission, Zoning Board of Adjustment, Board of Recreation, Fence Viewers, etc.):**
 - 1. **Board of Recreation.** Motion by Selectman Johnson, seconded by Selectman Adams, to appoint Frank E. Hall and Vanessa Khouri Smith as full members and Melissa Smith and Adam Van Vugt as members-at-large. **Motion passed 3-0-0.**
 - 2. **Planning Commission.** Motion by Selectman Adams, seconded by Selectman Johnson, to appoint Arlington Supplee. **Motion passed 3-0-0.**
 - 3. **Zoning Board of Adjustment.** Motion by Selectman Johnson, seconded by Selectman Adams, to appoint Wallace Aseltine. **Motion passed 3-0-0.**
 - 4. **First Constable.** Motion by Selectman Johnson, seconded by Selectman Adams, to appoint Jeffrey Shaw. **Motion passed 3-0-0.**
 - 5. **Tree Warden.** Motion by Selectman Adams, seconded by Selectman Johnson, to appoint Russ Barrett. **Motion passed 3-0-0.**
 - 6. **Fence Viewers.** Motion by Selectman Adams, seconded by Selectman Johnson, to appoint Larry Garland and Phyllis Murphy. **Motion passed 3-0-0.**
 - 7. **Inspector of Wood, Shingles, and Weigher of Coal.** Motion by Selectman Adams, seconded by Selectman Johnson, to appoint Roger LeClair. **Motion passed 3-0-0.**
 - 8. **Central Vermont Solid Waste Management District (CVSWMD) Representative.** Motion by Selectman Adams, seconded by Selectman Johnson, to appoint Fred White. **Motion passed 3-0-0.**
 - 9. **CVRPC Transportation Rep and Alternate.** Motion by Selectman Adams, seconded by Selectman LeClair, to appoint Kenneth Johnson as the Representative and Nate Freeman as the Alternate. **Motion passed 3-0-0.**
 - h. **Municipal Park Rental Agreement:** This was in the packets for the Board's information.
 - i. **Merger Committee update.** Minutes of the last meeting were in the packets.
 - j. **Status Reports: Various Projects.** None.
- VII. **PUBLIC PARTICIPATION:** Non-agenda items
- a. **Arlington Supplee, CVRPC Representative:** Mr. Supplee presented the Board with a year in review at the Central Vermont Regional Planning Commission. Mr. Supplee asked the Board members to let him know if there is anything for which they would like him to be on the lookout at the CVRPC.
- VIII. **ADJOURNMENT:** Motion by Selectman Adams, seconded by Selectman Johnson, to adjourn. **Motion passed 3-0-0.**

The Board adjourned at 7:38 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next regular meeting.